

Key Stage 2

Think then Click

On-line Safety Rules for Key Stage 2



**PUPIL ACCEPTABLE USE**  
**POLICY KS2**

**These rules will help keep us and our computer equipment safe:**

- I understand that I am responsible for my own actions.
  - I will use my knowledge of internet safety to guide me whenever and wherever I am online.
- 
- I will only use the network, Internet and e-mail when a teacher has given permission.
  - I will only access the network with the login and password I have been given and I will keep my password secret.
  - I will not access other people's files without their permission.
  - I understand that the school will check my computer files and monitor the internet sites I visit.
  - I will respect copyright and not copy anyone's work and call it my own.
  - I will not bring in software from outside school and try to use it on the school computers.
  - I will only e-mail people I know, or a teacher has approved.
  - I will be polite and responsible when sending e-mail and will not forward any chain letters.
  - I will not give my full name, my home address or telephone number to anyone on the Internet or in any e-mail or arrange to meet anyone out of school.
  - I will report any unpleasant material to a teacher immediately because this will help protect other pupils and myself.
  - I will discuss internet safety issues with my parents or carers and uphold any rules for safe internet use in my home.

**St Anne's Catholic Primary School On-line  
Safety Rules for Children**

***All pupils use computer facilities including Internet access as an essential part of learning, as required by the ICT/Computing Curriculum. Both pupils and their parents/carers are asked to sign to show that the e-Safety Rules have been understood and agreed.***

***Pupil:***

***Class:***

**Pupil's Agreement**

- I have read and I understand the school e-Safety Rules.
- I will use the computers, network, mobile phones, internet access and other new technologies in a responsible way at all times.
- I know that network and internet access may be monitored.

***KS2 Child signature:***

***Date:***

**Parent's Consent for Web Publication of completed work** I

agree that my child's work may be electronically published.

**Parent's Consent for Internet Access**

I have read and understood the school e-safety rules and give permission for my son / daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task.

I understand that the school cannot be held responsible for the content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.

***Signed:***

***Date:***



## Pupil Acceptable Use Agreement

Dear Parent/ Carer

ICT/Computing including the internet, email, laptops, digital cameras etc has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT/Computing.

Please discuss these On-line Safety rules with your child.

1. I will only use ICT/Computing in school for school purposes.
2. I will only use my class email address or my own school email address.
3. I will make sure that all ICT/Computing contacts with other children and adults are responsible.
4. I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will turn off my monitor and tell my teacher immediately.
5. I will not send to children or adults anything that could be considered unpleasant or nasty.
6. I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
7. I will be responsible for my behaviour when using ICT/Computing because I know that these rules are to keep me safe.
8. I know that my use of ICT/computing can be checked and that my parent/carer contacted if a member of school staff is concerned about my Online Safety.

### Parent/Carer signature

We have discussed this and .....(child name)  
agrees to follow the On-line Safety rules and to support the safe use of  
ICT/Computing at St Anne's Catholic Primary School.

Parent/ Carer Signature .....

Class ..... Date .....